



Foreign Affairs Manual

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5 FAM 1020 **INFORMATION TECHNOLOGY (IT)** **STRATEGIC PLAN**

Changes

1. This Change Transmittal significantly revises 5 FAM 1020, Information Technology (IT) Strategic Plan. The revisions cover an number of aspects of review and approval for the Department's IT Strategic Plan, including:
 - The CIO must review the IT Strategic Plan annually to identify changes in the Department's mission, policy direction, technological capabilities, and resource levels and submit it to OMB;
 - The e-Government Program Board must approve the IT Strategic Plan; and
 - The Department's IT Strategic Plan also reflects the CIO's primary responsibilities.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is IRM/BMP/GRP/GP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 5 FAM 1020 (CT:IM-131; 06-25-2012) and insert the new 5 FAM 1020 (CT:IM-137; 10-22-2012).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:IM-137 and initial.

Distribution Notice

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